



JOB DESCRIPTION - POSITION: Maintenance Worker

JOB OVERVIEW:

As a hotel maintenance worker, your job duties are to inspect and repair various systems, such as the heating and cooling units, plumbing, lighting, pool, and kitchen equipment to ensure the daily operation of the property.

REPORTS TO: General Manager

ESSENTIAL JOB FUNCTIONS

- Perform routine preventive maintenance to ensure that machines continue to run smoothly, building systems operate efficiently, and the physical condition of buildings does not deteriorate.
- Plan and lay out repair work using diagrams, drawings, blueprints, maintenance manuals, and schematic diagrams.
- Repair or replace defective equipment parts using hand tools and power tools, and reassemble equipment.
- Estimate repair costs.
- Maintain outdoor spaces including but not limited to lawn care, gardening, snow removal, tree removal, parking lot garbage sweeps and repairs.
- Paint and repair roofs, windows, doors, floors, woodwork, plaster, drywall, and other parts of building structures.
- Daily pool and hot tub maintenance, monitoring chemical levels, descaling areas and adjusting water levels
- Assemble, install and/or repair wiring, electrical and electronic components, pipe systems and plumbing, machinery, and equipment.
- Diagnose mechanical problems and determine how to correct them
- Inspect, operate, and test machinery and equipment in order to diagnose machine malfunctions.
- Fabricate and repair counters, benches, partitions, and other wooden structures such as sheds and outbuildings.
- Inspect drives, motors, and belts, check fluid levels, replace filters, and perform other maintenance actions, following checklists.
- Order parts, supplies, and equipment from suppliers, or obtain them from storerooms.
- Record maintenance and repair work performed and the costs of the work.

ESSENTIAL JOB REQUIREMENTS

- Provincial Trade Certification
- Good interpersonal skills
- Ability to work independently and problem solve
- Ability to use power operated tools
- Punctual and flexible scheduling
- Ability to follow all health & safety regulations, policies and procedures
- Valid driver's license
- Good communication skills

Interested and qualified individuals please apply by sending your resume to: gareau@cornwallramada.com.