

RIDGEWOOD™

Ridgewood is a subdivision of Ameriwood Home, a division of the Dorel Home segment of Dorel Industries, who specializes in domestically manufactured and imported RTA furniture sold through the brick & mortar sales channel throughout the United States and Canada. For our Cornwall facility, we are searching for a:

HUMAN RESOURCES ADVISOR

Reporting to the Human Resources Manager, the incumbent is responsible for production recruitment and training programs for hourly employees.

POSITION DETAILS

- Responsible for the entire recruitment and hiring process for production employees.
- Responsible for employee orientation and training programs for all production employees.
- Assist the Health and Safety Manager in projects.

EDUCATION & EXPERIENCE

- College diploma is required with related experience - Manufacturing environment preferred.
- Ability to appropriately handle confidential information.
- Strong ability to integrate and communicate with all levels of the organization.
- Strong analytical, problem-solving, and conflict resolution skills.
- Demonstrated teamwork, decision-making, and strategic thinking skills.
- Proficient in the use of Office 365 suite.
- Bilingual English/French is an asset.
- Excellent oral and written communication skills are required.

Ridgewood Industries is an equal opportunity employer. Should you require accommodation during the interview process please advise so proper arrangements can be made.

Bring your resume at the plant and we will build our future together, one piece of furniture at a time.

Ridgewood Industries

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By fax: 613 937-3446

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Apply online:

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