

Functional Area: Receiving/Warehouse
Location: Long Sault, Ontario
Job Title: Receiver/Warehouse, Inventory Assistant
Reporting Line: Production Manager, Kimberly McNaughton
Job Ref: -

Receiver/Warehouse, Inventory Assistant

Join Pulsar Measurement working on a Global team that is shaping the future of level and flow instrumentation.

Your role

The receiver works within production in an integral role, ensuring quality assurance and accurate receipt of goods to complete order fulfilment. Your role includes a range of different tasks including product incoming inspection. PC tasks including CRM data entry, form entry and warehouse tasks.

Our Business

This is an exciting time to join Pulsar Measurement and the wider TASI Group. Pulsar Measurement has built an enviable reputation based on our customer centric ethos, which means Pulsar Measurement continues to attract a growing global customer presence. Pulsar Measurement has built up a well-respected brand within the Americas Water and Industrial sectors strengthened by the amalgamation of Greyline Instruments Inc. Combined with future new developments the product portfolio has now expanded to cover many solutions for level and flow applications.

Join us on this exciting journey.



Your responsibilities

- Oversee loading and unloading of goods from trucks.
- Operate hand truck or other equipment to load, unload, transport, and store goods.
- Unpack, and route goods to appropriate storage areas.
- Inspect and verify incoming goods against packing slips or other documents, record shortages and damaged goods.
- Oversee incoming intercompany material, and order fulfillment.
- Maintain manual or computerized record-keeping systems.
- Assist with inventory counts.
- Other Duties as required.

Your background

- Excellent communication/people skills both on the phone and in person when required.
- Basic computer knowledge.
- Grade 12.
- The ability to lift to 50lbs regularly.
- The ability to work as a team player.

Our Pledge

We recognize that an inclusive and diverse workplace where all employees feel respected, valued, and able to achieve their full potential is vitally important. Not only does it inspire creativity and collaboration, it is good for business. We celebrate our differences and believe our diverse skills, abilities and perspectives strengthen our culture and our overall performance.



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