



AHKWESÀHSNE MOHAWK BOARD OF EDUCATION

le thi ha hon:nien - We make the road for them

JOB POSTING

MICRO CREDENTIAL COORDINATOR

Full Time Term Position

Salary: DS08 \$53,801.27

The Ahkwesàhsne Mohawk Board of Education (AMBE) was created in 1985 by the Mohawk Council of Akwesasne (MCA). AMBE is responsible for providing educational and Child Care services to the Akwesasne Mohawk Community, including; 3 Child Care Centers and 3 Schools that offer K4 to Grade 8 education; coordination of secondary education service in partnership with local school boards; adult education services; and post-secondary assistance. The Akwesasne Mohawk Community includes about 13,000 Peoples, and borders on the Canadian Provinces of Ontario and Quebec and the American State of New York.

Position Summary:

Under the direct supervision of the Pathways Manager, the Micro Credential Coordinator will provide strategic management and leadership on micro credential initiatives, as assigned. The Micro Credential Coordinator will work to lead and collaborate with an education team in setting priorities and resolving issues on behalf of the team. The Micro Credential Coordinator will be responsible for the implementation of programs that support the needs of Akwesasne students and allow them to excel in the field of choice.

Qualifications:

- University degree or combination of education and experience, in a relevant discipline, preferably in the field of Education;
- Minimum five (5) years education experience in Indigenous Post Secondary Education and/or extensive experience with curriculum development;

Demonstrated experience:

- Leading, motivating, and managing people; building respectful and strong relationships;
- Curriculum development and design

Key Competencies:

The successful candidate will demonstrate the AMBE key values of: **integrity, equity and accountability** with a focus on:

- **Leadership:** Positively influencing people and events
- **Relationship Building:** Developing and maintaining constructive relationships
- **Communication:** Clearly conveying and receiving messages
- **Results:** Knowing what results are important, focusing resources to achieve them
- **Strategic Thinking:** Taking a broad, long term view, assessing options, and implications
- **Planning:** Setting clear outcomes and indicators of success
- **Cultural Awareness:** Understanding of, and sensitivity to, the distinct Akwesasne Mohawk community, culture and language

All interested individuals must submit a letter of interest, resume and copies of certificates/diplomas no later than 2:00 pm. on December 5, 2022 to;

Shayleen Thompson, HR Generalist
Ahkwesàhsne Mohawk Board of Education
169 International Rd Akwesasne, ON K6H 0G5 or
email : shayleen.thompson@ambe.ca

Applicants must clearly outline that they meet the qualification requirements on their resume

- A criminal records check is MANDATORY
- Native Preference in hiring
- Applicants MUST have a Canadian Social Insurance Number
- Applicants MUST provide proof of COVID-19 Vaccinations
- **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**

**All AMBE employees are required to be eligible to work in Canada,
and have a valid passport to facilitate daily border crossing.**

