



2694 Brookdale Avenue, Cornwall, ON K6J 5Y2

Tel: 613-932-8888 Fax: 613-932-9971 e-mail: gm@super8cornwall.com

Hotel Front Desk Clerk

Super 8 by Wyndham Cornwall is looking to hire an experienced, mature, part time Front Desk Clerk for our hotel.

- Part Time Shifts are 2 weekdays + every Saturday and Sunday
3pm – 10pm
- Fill in for Night Audit shifts when required
- Duties include:
 - Welcoming and registering guests,
 - Make reservations by phone,
 - Provide excellent customer service.
- Qualifications:
 - Must be reliable, mature,
 - Bilingual
 - Ideal candidate will have extensive (5+ years) experience in Customer Service, preferably in a Hotel setting.
 - Provide Excellent customer service at Front Desk and on phone
 - Must be bondable, trustworthy & provide references
 - Have own transportation (no bus service available)

Send resume to sandra@super8cornwall.com or drop off at Super 8 Cornwall, at 2694 Brookdale Avenue, Cornwall, ON K6J 5Y2
