



Super 8 by Wyndham Cornwall is looking to hire an experienced :

Back of House Associate Manager

Job duties include:

- Hiring and onboarding of all Housekeeping/Maintenance staff
- Daily scheduling of housekeepers & room assignments
- Managing inventory of linens
- Ordering paper products
- Keep updated room maintenance/room inventory/deep cleaning
- Daily inspections of guestrooms
- Front Desk Duties
- Weekly Staff Meetings
- 30 + hours including weekends
- Wage will be discussed at interview
- A great career opportunity

Requirements:

- Experience in Hotel supervisory position 3 – 5 years
- Computer skills: Microsoft office 365/Excel/technical troubleshooting/typing
- Synxis Property Hub System an asset
- Excellent customer service skills
- Mature individual/Reliability / trustworthiness / attention to detail / team member

Send your resume to sandra@super8cornwall.com