



AHKWESÀHSNE MOHAWK BOARD OF EDUCATION

le thi ha hon:nien - We make the road for them

JOB POSTING

PROGRAM SUPPORT OFFICER

MOHAWK LANGUAGE & CULTURE PROGRAM
FULL TIME INDEFINITE

Salary: DS12 \$48,410.18 - \$50,346.58

The Ahkwesahsne Mohawk Board of Education (AMBE) was created in 1985 by the Mohawk Council of Akwesasne (MCA). AMBE is responsible for providing educational and Child Care services to the Akwesasne Mohawk Community, including; 3 Child Care Centers and 3 Schools that offer K4 to Grade 8 education; coordination of secondary education service in partnership with local school boards; adult education services; and post-secondary assistance. The Akwesasne Mohawk Community includes about 13,000 Peoples, and borders on the Canadian Provinces of Ontario and Quebec and the American State of New York.

Position Summary:

Under the supervision of the Superintendent of Mohawk Language and Culture, the incumbent is responsible for assisting the Mohawk Language Team with the development, organization, and production of all materials and resources related to the program. The incumbent will also supervise the artists and digital resource developers within the Mohawk language program.

Qualifications:

- Two (2) years of completed College degree in a field related to education;
- Two (2) years experience working with school-aged children; and
- Must be able to understand and engage in basic Mohawk Language conversations.

Key Competencies:

The successful candidate will demonstrate the AMBE key values of: **integrity, equity and accountability** with a focus on:

- **Teamwork:** Working collaboratively and productively with others to achieve results
- **Service Oriented:** Meeting or exceeding student and school needs
- **Communication:** Clearly conveying and receiving messages
- **Results Orientation:** Knowing what results are important, focusing resources to achieve them
- **Planning:** Setting clear outcomes and indicators of success
- **Culturally Awareness:** Understanding of, and sensitivity to, the distinct Akwesasne Mohawk community, culture and language

All interested individuals must submit a letter of interest, resume and copies of certificates/diploma no later than 2:00 pm on May 1, 2024 to;

Shayleen Thompson, HR Generalist
Ahkwesahsne Mohawk Board of Education
169 International Rd Akwesasne, ON K6H 0G5 or
email : shayleen.thompson@ambe.ca

Applicants must clearly outline that they meet the qualification requirements on their resume

- A criminal records check is MANDATORY
- Native Preference in hiring
- Applicants MUST have a Canadian Social Insurance Number
- **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**

**All AMBE employees are required to be eligible to work in Canada,
and have a valid passport to facilitate daily border crossing.**

