

# JOB POSTING

## Job Title

Residential Counsellor

## Company

Maison Baldwin House  
40 Fourth Street, West  
Cornwall, ON K6J 2R6

## Salary

\$24.52 per hour

## Job type

- Part-time – permanent (16 hours bi-weekly minimum)
- Shift work – Days/Evenings/Nights/Weekends –
- Must be available to accept shifts on short notice

## Qualification/Education requirements:

- Social Service Worker diploma, or other related certificates from a college or university,
- Must possess current First Aid / CPR certification,

## Job Description:

- Must have the ability to work in a fast-paced crisis environment of a women's shelter
- Physically demanding
- Supervise activities of clients living in a communal setting
- Assess and advocate for clients needs
- Coordinate and implement the delivery of specific services within the community
- Documentation skills required to record client data in agency database
- Provide suicide and crisis intervention, resolve conflict situations,
- Liaise with other social service, community agencies and health care providers involved with clients
- Answer crisis phone line and assist callers
- Develop service plans/safety plans
- Housekeeping duties, other duties as required.

### **Job Requirements:**

- Ability to work independently and within a team approach.
- Ability to acknowledge and respect diversity in all persons.
- Ability to maintain a safe, well-being environment for all clients.
- Awareness of Violence Against Women issues, prevention and services an asset.
- Ability to read, write and converse in both English and French is an asset.
- Basic computer skills (Microsoft Word, Outlook, internet search)
- Organizational and time management skills.
- Adhere to the policies and procedures of the Organization.
- Must have a current Criminal reference check.
- Have a valid SIN.
- As a condition of employment, all employees must have and provide proof of full COVID-19 immunization. Where a person is unable to vaccinate for human rights protected reasons, an accommodation may be provided.

Apply method: **Email ([mbh@baldwinhouse.ca](mailto:mbh@baldwinhouse.ca))**

**We thank all applications for your interest in Maison Baldwin House but only those selected for further consideration will be contacted for an interview.**