



# AHKWESÀHSNE MOHAWK BOARD OF EDUCATION

*le thi ha hon:nien - We make the road for them*

## **JOB POSTING**

### **HEAD COOK**

Indefinite Position

**Salary:** Pay Band 1 \$44,561.92 – \$63,425.51

The Ahkwasasne Mohawk Board of Education (AMBE) was created in 1985 by the Mohawk Council of Akwasasne (MCA). AMBE is responsible for providing educational and Child Care services to the Akwasasne Mohawk Community, including; 3 Child Care Centers and 3 Schools that offer K4 to Grade 8 education; coordination of secondary education service in partnership with local school boards; adult education services; and post-secondary assistance. The Akwasasne Mohawk Community includes about 13,000 Peoples, and borders on the Canadian Provinces of Ontario and Quebec and the American State of New York.

#### **Position Summary:**

Under the direct supervision of the Student Service Facilitator and onsite supervision of the School Principal, the Head Cook will be responsible to ensure that the nutritional needs of children are met on a daily basis, that the meals are prepared and served efficiently, that health and safety regulations are strictly followed and maintains the budget when ordering supplies.

#### **Qualifications:**

- Must have a degree, diploma or certification from an accredited food services program with five (5) years work experience in preparing meals in an institutional setting;

**OR**

- High school diploma or equivalent with seven (7) years work experience preparing meals in an institutional setting;
- Must have recently completed a Food Handler and Sanitation Course or be willing to enroll and complete the course;
- Must have up to date First Aid/CPR training or be willing to obtain;
- Should have some experience in a supervisory position.

#### **Key Competencies:**

The successful candidate will demonstrate the AMBE key values of: **integrity, equity and accountability** with a focus on:

- **Teamwork:** Working collaboratively and productively with others to achieve results;
- **Service Oriented:** Meeting or exceeding student and school needs;
- **Results Orientation:** Knowing what results are important, focusing resources to achieve them;
- **Culturally Awareness:** Understanding of, and sensitivity to, the distinct Akwasasne Mohawk community, culture and language

All interested individuals must submit a letter of interest, resume and copies of certificates/diplomas no later than July 29, 2024 to;

Shayleen Thompson, HR Generalist  
Ahkwasasne Mohawk Board of Education  
169 International Rd Akwasasne, ON K6H 0G5 or  
email : shayleen.thompson@ambe.ca

Applicants must clearly outline that they meet the qualification requirements on their resume

- A criminal records check is MANDATORY
- Native Preference in hiring
- Applicants MUST have a Canadian Social Insurance Number
- **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**
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**All AMBE employees are required to be eligible to work in Canada,  
and have a valid passport to facilitate daily border crossing.**