



HOOD PACKAGING CORPORATION®

QUALITY SUPERVISOR

FUNCTIONAL RESPONSIBILITIES

- Serves as the plant's SQF Practitioner.
- Performs root cause analysis of defective material
- Investigates complaints and issues formal response to customers
- Publishes monthly quality reports and analyzes plant performance in regard to quality, waste and cost of severity
- Monitors product quality; reports quality deficiencies and communicates with production personnel
- Coordinates and serves on the HACCP team. (Tech. Specialists, Prod. Super.)
- Monitors trends and recommends corrective measures in conjunction with providing, or arranging, training on quality work instructions and testing procedures as well as auditing effectiveness
- Maintains equipment calibration schedule and ensure that all required calibrations and maintenance are completed
- Analyze production operations that are problematic to isolate the cause and participate in the implementation of corrective measures;
- Establish / maintain SOPs (Standard Operation Procedures) for equipment to optimize production processes and maximize productivity;
- Conduct research, monitor production / quality at converting to optimize performance and efficiency (document management, standardization of procedures, etc.);
- Analyzes data through SPC
- Initiates CPAR's of quality complaints

QUALIFICATIONS

- Technical Diploma in a related field and 2 years' related experience in a manufacturing environment
- Previous experience in a supervisory role a definite asset
- Certified SQF Practitioner an asset
- HACCP certified an asset

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