

# EMPLOYMENT OPPORTUNITY

**Job Title:** Sales Executive

**Position Summary:** The position is responsible for Introducing, demonstrating, and familiarizing customers with products, negotiating sales deals, taking and processing orders, following up on any product related issues.

We're looking for self-motivated, visionary and well conversant candidate. This role requires drive and a sense of commitment, since your day-to-day work will involve very little direct supervision.

## Major Responsibilities:

- (a) Sales management and inventory control.
- (b) Anticipate consumer requirements and/or demands, deliver the highest quality of customer service possible, establish positive relationships with the customers.
- (c) Supervise all shipping and receiving.
- (d) Ensure that the store is at all times maintained in a good & clean state.
- (e) Comply with all prevailing regulatory requirements in store operations, safety policies and procedures.
- (f) Act as the central connection between the owner, suppliers and the customers.
- (g) Work closely with the owner to optimize sales opportunities and assist with the layout for effective product displays.

## Knowledge, Experience and Skills:

- Knowledge of Home Medical Equipment and retail sales experience in the same field are preferable.
- Concise oral and written communication skills to communicate with customers and suppliers.
- Basic knowledge on point-of-sale system to input/retrieve data, create reports and send emails etc.

## Working hours & Compensation:

Negotiable

## Additional Information:

NUMBER OF POSITION: 01

LOCATION: Cornwall ON

TYPE OF JOB: full-time

POSTING DATE: March 03, 2025

CLOSING DATE: March 13, 2025  
LANGUAGE OF POSITION: English  
AREA OF SEARCH: Cornwall ON

**How to Apply:**

Please send your resume to <[tmithu1968@gmail.com](mailto:tmithu1968@gmail.com)>

**All applications must be submitted by 13 March 2025.** We appreciate your interest, but please note that we will only be contacting successful applicants.

**About the Company:**

ROARING LIGHT, privately owned company founded in 2024. The company aims to sale and rent Class I Home Medical Equipment in Cornwall ON.