



Super 8 by Wyndham Cornwall

is hiring an

Experienced Front Desk Clerk (Part time)

Duties include:

- Checking in guests
- Checking out guests
- Make reservations
- Answer phone calls
- Provide excellent customer service, deal with issues
- Help ensure all guests have an enjoyable stay

Suitability of candidate:

- Mature, Reliable/trustworthy with references
- Able to work any shift days, evenings, and overnights, weekends, holidays
- 2 – 5 years experience as Hotel Front Desk Clerk
- Knowledge of Synxis PH an asset
- Excellent Computer skills, Communication & Customer Service Skills
- Mature, responsible individual able to work alone

How to apply: send your resume to sandra@super8cornwall.com or drop resume off in person Monday – Friday 9am -3pm