

## Happy Face Nursery School Summer Staff Job Posting

Join our vibrant summer team as a Summer Staff member, where you will play a vital role in creating a safe, engaging, and enriching environment for children and youth. This paid position offers an exciting opportunity to develop your skills in childcare, education, and leadership while making a positive impact on young lives. You will assist in organizing activities, supervising groups, and supporting the overall well-being of participants in a dynamic summer program. If you're energetic, compassionate, and eager to foster growth and fun, this is the perfect role for you!

- Rate of Pay \$17.60/hr - 30-40 hrs/week
- Monday to Friday - must be available 6 AM-6 PM
- Six locations - South Mountain, Winchester, Morrisburg, Chesterville, Berwick and Avonmore
- Prior experience working with children or in childcare settings such as daycare, camp, tutoring, or babysitting is highly desirable
- Clear Vulnerable Sector Check is required
- Certification or training in first aid and CPR (or willingness to obtain )
- Strong communication skills with the ability to connect effectively with children and team members
- Demonstrated ability to manage groups of children confidently and responsibly
- Passion for working with students of all ages and backgrounds in a supportive environment
- Access to a car an asset

### Summer Staff Job description

- Participate actively in programs while promoting and enhancing early learning opportunities.
- Read, understand and abide by all policies and procedures of Happy Face Nursery School as well as the regulations of the Ministry of Education, and the local Health Unit
- Implement the Happy Face Program Statement
- Participate in daily programming (this includes, but is not limited to, planning and preparing the learning environment, setting up invitations, and preparing needed supplies and materials).
- Respect parents, colleagues, management staff, and children while performing duties. ● Respect confidentiality with parents, children, other staff, and board directors.
- Maintain objectivity when dealing with complaints.
- Assist with the planning, coordination, implementation, and evaluation of the program in accordance with the policies and philosophy of the school as expressed by the Executive Director
- Help with sanitizing and general housekeeping and ensure an ordered arrangement of supplies. Ensure toys are being put away and spills and debris are removed from floors. ● Ensure safe storage of all harmful materials--i.e., cleaning products, sterilizing products.
- Identify safety hazards and ensure they are removed immediately; inspect items for good repair.

- Participate in safe practices such as fire drills and follow all safety procedures in case of injury or emergency

Please send your resume to [info@happyfacechildcare.ca](mailto:info@happyfacechildcare.ca)