



Job Title:	Landfill and Waste Diversion Depot Attendant
Rate:	\$18.66/hr – \$21.95/hr
Job Type	Part Time
Department:	Environmental Services
Reports to:	Director of Public Works

Job Posting Date: August 18, 2027

EXTERNAL POSTING – Landfill & Waste Diversion Depot Attendant

POSITION SUMMARY:

The Township of North Glengarry is seeking a reliable and motivated individual to join our Environmental Services team as a Landfill & Waste Diversion Depot Attendant. Reporting to the Director of Public Works, the successful candidate will be responsible for the operation and monitoring of the Glen Robertson Landfill Site at 3485 County Rd 23, Glen Robertson, and the Township's new Waste Diversion Depot located 265 Industrial Boulevard, Alexandria. Duties include ensuring environmental compliance, safe handling of waste materials, and maintaining a clean and organized work environment.

KEY DUTIES AND RESPONSIBILITIES

- Perform all duties of a Ministry of the Environment, Conservation and Parks (MECP)–certified landfill attendant.
- Monitor site operations to ensure compliance with the Environmental Compliance Approval (ECA).
- Receive, sort, and store household hazardous waste and electronic recycling in accordance with established protocols.
- Maintain cleanliness, signage, and organization at both the landfill and depot facilities.
- Record daily site activity, visitor counts, materials received, and any incidents or irregularities.
- Handle cash transactions and maintain accurate daily records.
- Operate Township equipment such as the landfill compactor and small tools, performing basic maintenance as required.
- Follow all applicable Township policies, safety regulations, and environmental procedures.

POSITION QUALIFICATIONS

- Valid Ontario Class "G" Driver's Licence.
- Ability to work independently with minimal supervision.
- Effective communication, recordkeeping, and basic math skills.
- Good physical condition suitable for outdoor manual work in varying weather conditions, ability to lift up to 50lbs
- Knowledge of workplace safety regulations and procedures.
- Experience operating heavy equipment considered an asset.
- Training will be provided in hazardous waste handling and landfill operations.
- Knowledge of waste diversion, recycling and landfill operations is considered an asset.

Hours of Work

- Summer Schedule (May–October): Wednesday, Friday, and Saturday.
- Winter Schedule (November–April): Wednesday and Saturday.
- Required availability: 8:00am – 6:00pm.
- Additional hours may be required.

Interested applicants are invited to send a detailed resume and cover letter by email to:

pwdirector@northglengarry.ca

Attention to:

Timothy Wright

Director of Public Works

Township of North Glengarry

3720 County Road 34

Alexandria, ON K0C 1A0

Email: pwdirector@northglengarry.ca

The Township of North Glengarry is an equal opportunity employer. We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted. Accommodation for applicants with disabilities will be provided upon request.

Successful applicant shall provide a criminal check and a driver's abstract (if applicable).